



NORTH HERTS MINORITY ETHNIC FORUM 01462 440224

ENROLMENT FORM

Course / Activity Details

Course or Activity		Time	
Start Date		Day	
End Date		No. Hours	
No. Weeks		Fee	

Learner / Participant's Details

Full Name		Day Tel No.	
Address		Eve Tel No.	
Adress2		Mobile No.	
Town		Date of Birth	
County		Age	
Postcode		M/F	Male Female
E-mail		Do you have a disability?	Yes No
		Please Specify Disability	

Sexuality: Heterosexual (Straight) Gay/Lesbian Bisexual Prefer not to say	Religion: Buddhist Christian Hindu Jewish Muslim Sikh No religion Prefer not to say Other....please specify
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Ethnicity

Asian or Asian British – Bangladeshi Asian or Asian British – Indian Asian or Asian British – Pakistani Black or Black British – African Black or Black British – Caribbean Mixed – White & Asian Mixed – White & Black African Mixed – white & Black Caribbean	Chinese Mauritian Italian Polish British Irish Other white background Please specify.....
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For promotional purposes, from time-to-time we may require to take photographs & video footage of the activity you will be attending. This means we might be using your image in our publicity materials. Please note that your details will not be passed to any other agency. Please tick the box if you don't wish to be photographed or your image to be used for these purposes.

The information on this form will be solely for Forum's use, we will not pass the information to anyone else. We may contact you to inform of our other services which might be beneficial to you. We may hold this information for a particular period after which it will be destroyed. By signing this document, you are giving us consent to keep your information in our record and also to contact you in the future. You also agree that you have read NHMEF privacy notice (please see the page overleaf). You have the right to cancel this consent form anytime by giving us a written notice.

Signature:

Date:

North Herts Minority Ethnic Forum (referred to in document as NHMEF)

Privacy Notice

When you contact us

The information you provide (personal information such as name, address, email, phone no) will be processed and stored so that it is possible to contact you, provide information and/or access our facilities and services. Your personal information won't be shared or provided to other 3rd party.

NHMEF right to Process Information

General Data Protection Regulation (GDPR) Article 6 (1) (a) (b) and (e) allows us to hold and process information if: Processing is with consent of the data subject, or Processing is necessary for compliance with a legal obligation, or Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Information Security

NHMEF ensures the security of personal data or information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies. We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted.

Children

We will not process any data relating to a child (under 13) without express parental/ guardian consent of the child concerned.

Your Rights

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer: msalam@btconnect.com

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact: msalam@btconnect.com

Information Deletion

If you wish NHMEF to delete the information about you please contact: msalam@btconnect.com

Right to Object

If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact msalam@btconnect.com

Rights Related to Automated Decision Making and Profiling

NHMEF does not use automated decision making or profiling of individual personal data.

To Sum Up

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

Complaints

If you have a complaint regarding the way your personal data has been processed, please contact msalam@btconnect.com and the Information Commissioner's Office: casework@ico.org.uk, Tel: 0303 123 1113